

VOLUNTEER ROLE PROFILE

LEARNING & COMMUNITY VOLUNTEER

Department:	Lifelong Learning
Location:	The British Motor Museum, Gaydon and at various locations off site
Reports to:	A member of the Learning and Engagement team and the Volunteer Coordinator
Key relationships:	Family and Lifelong Learning Officer Learning and Engagement Officer Head of Collections Volunteer Coordinator
Hours:	Hours and timings will vary according to when the groups book their visits and outreach sessions. These will mostly take place during weekdays, however occasional weekends or evenings may be required. Each session is from 45 minutes to 4 hours
Key duties:	Presenting information and engaging groups with the British Motor Museum. Delivering Museum tours and object handling sessions to a range of local community groups including older people, schools and youth groups both on and off site. Supporting the Learning team when they deliver workshops to groups and schools.

Role specification

- Highlight the aims and work of the Museum to groups such as local car clubs, U3A and schools etc.
- Deliver our community offsite programme - designed support visits for local organisations such as youth centres, disability groups and volunteer run clubs (Dementia Cafes, isolation groups etc.).
- Help to facilitate community group visits onsite at the Museum - a programme designed to welcome and support visits from older people living in local residential and care homes, sheltered housing and dementia units, as well as other community groups, such as mental health, young carers and youth groups.

- Support visits from schools with tours of the Collections Centre to students of all ages in small groups, object handling sessions and delivering rides in Collection vehicles. Support members of the Learning team when they deliver hands-on workshops to schools and Learning groups.

Requirements / Skills

Essential Requirements:

- Confidence to deliver presentations and Museum tours (training will be given) to small groups and to facilitate object handling sessions
- A sensitivity to the specific needs of vulnerable group visitors
- A clean driving licence (ROSPA Driver Assessment training will be provided and is essential for the use of the Museum's pool cars to facilitate the outreach programme)
- An ability to work as part of a team
- Computer literate
- A desire to support the work of the Community and Schools Programmes

Desirable Requirements:

- An interest in or knowledge of the motor industry, historic cars, transport or industrial heritage would be useful but not essential

The British Motor Museum is committed to safeguarding and promoting the welfare of young people and vulnerable adults and therefore, if successful, you may be required to apply for a disclosure of criminal records check at an enhanced level.

Further information about the Disclosure Scheme can be found at

www.gov.uk/disclosure-barring-service-check

Administrative points:

- Training will be provided with a full induction for new Volunteers
- Equipment will be provided for delivery
- The British Motor Museum dress code will apply – uniform will be provided along with personal protection equipment (PPE) as required
- Volunteer badges will be provided and are to be worn at all times
- The Museum operates a non-smoking policy
- Parking is free and available at our main Museum site
- There will be an informal interview, and references will be taken up
- The trial period is one month
- Mileage (car) is paid at 40p per mile, capped at £10.00 per day
- Public transport costs will be covered to the same extent although provision is very limited in our area
- All volunteers receive an unlimited pass for themselves and one guest to visit the Museum

- Discounts will be available in the Museum shop and cafe

Please note this volunteer profile does not form a contract of employment between the British Motor Museum and the Volunteer