



## Responsible Delegates Charter

The British Motor Museum is committed to continually improving its environmental performance and is working hard towards a more sustainable future. We look to our conference delegates to help us achieve this and ask that you follow an environmentally friendly approach while on site.

As a responsible delegate, please consider the ways in which you can help to reduce your impact on the environment:

**Have you confirmed delegate numbers** – if you are having catering at your event, please ensure you confirm final numbers in advance. This will reduce food waste.

**Leave the car at home** – can you travel in a group by coach or taxi share. If you are travelling by car, please speak to our team about carbon offsetting options.

**Bring a reusable cup** – you can use any reusable cup in the café, to reduce wastage from single-use cups.

**Event signage** – Do you have signage from a previous event that could be re-used. Do you have a digital solution rather than using paper.

**Turn off the lights** – every time you all leave the room, switch off the lights to save energy.

**Turn off the screens** – help save energy by turning them off if not being used.

**Return your stationery** – if you have anything left over, offer it to your team or leave it at reception where we will be happy to repurpose it.

**Reduce, reuse, recycle** – we provide bins for general waste as well as mixed recycling so encourage you to deposit your waste responsibly.

**Respect nature** – enjoy the grounds but be mindful of the where you are walking and please don't litter.

**Support Green businesses** – Green Meetings works to promote a greener, cleaner environment, for people, places and our planet. They recognise and support eco-friendly achievements of meetings and events venues. Look for the Green Meetings logo when planning future events.

If you have any ideas or tips on how we can improve things on site, please speak to any member of our team.

*We hope you enjoy your visit and we look forward to seeing you again.*

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